



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 925-6763

March 10, 2022

To All Interested Parties:

Subject: Addendum #1, IFB 1781-B (eVA #IFB-L179-6922-1)

Please note the following response to questions received regarding the above bid request:

Question: Is Suffolk Public Schools wanting all 14,000 cases delivered at once or will you accept staggered shipments?

Answer: We can accept staggered shipments as long as they are all received by 05/31/2022

Question: When will the final award come out and when will you send the P.O. to the vendor?

Answer: The intent to award should be posted by 03/23 and the Purchase Order should be sent to the vendor 10 days after posted award.

Question: Are we allowed to send samples of a case alongside a bid response? If so, where do we send the samples to and how should we indicate that it is tied to a specific bid proposal?

Answer: Yes. You may send a sample with your bid marked and addressed as specified in the IFB.

Question: Are we permitted to submit multiple bids?

Answer: Yes

Question: Is there a best place to list additional information about the options presented (i.e. warranty, free logo embossing, included shoulder straps, etc)?

Answer: You may include this as an attachment with your bid.

Question: What model of Chromebooks is SPS trying to provide cases for? Can you provide a quantity for all models?

Answer: HP 11EE Model G6, G7, G8 and G9. The Max Case specified is a universal case that will work for all of these.

Question: Would SPS allow us to send some sample units to see if they would be classified as an approved equal?

Answer: Yes.

Question: Given the rising costs of fuel and unreliable transportation services, will SPS accept an electronic response for this IFB, submitted to you via email?

Answer: No. I will need all bids delivered as specified.

Please email Linda Bates at lindabates@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 1 Acknowledged:

Date_____

Sent by:

Linda Bates, NIGP-CPP, VCO
Purchasing Technician